



National Productivity Council

Training Programme on

How to conduct Energy Audit and Energy Accounting

PROGRAMME CODE: (TP/22-23/104)

20-22 DECEMBER 2022

(EM Group, HQ Delhi)



1. ABOUT NPC

National Productivity Council (NPC), an autonomous organization established in the year 1958, under the Department for Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India, is a pioneering institution providing consultancy, training and audit services in various disciplines to promote productivity culture in the country.

2. PROGRAMME THEME

The training has been designed considering the need to strengthen energy auditing expertise among the energy professionals to meet the growing demand of the industries. How to conduct energy audit & accounting will be explained by experienced faculty, starting from the first principles to include things like what data to collect, what to look for during field audit, how to analyse data, and how to accounting & report the findings.

3. LEARNING OBJECTIVES

The main objective of this training programme is:

- To train the participants about the energy audit methodology.
- To provide the participants with practical knowledge and skills needed to address common concerns during energy audit.
- To impart the participants with the key take aways from what they have learned in the training and their ability to implement it back at their workplace.

4. BROAD PROGRAMME COVERAGE

The following topics shall be covered during the training:

- Need for Energy Audit
- Energy Audit: Types And Methodology
- Preliminary Energy Audit Methodology
- Detailed Energy Audit Methodology
- Phase I -Pre Audit Phase Activities
- Phase II- Detailed Energy Audit Activities
- Information collection format
- Energy Audit Report
- Energy Accounting

5. METHODOLOGY

Lectures with practical demonstrations with case studies and exercises/discussions.

6. PARTICIPANTS' PROFILE

All those who are working in Energy field from Central / State Government Departments, Academic Institutions, Public / Private Sectors, those who are aspiring to learn on Energy Management & Conservation, Engineers, Managers etc.

7. FACULTY

Senior NPC Officers, Experienced Consultants and Industrial Experts with Energy Auditor Certification in the field.

8. PROGRAMME FEE & VENUE

Programme Code	TP/22-23/104
Program Venue	National Productivity Council 5-6 Institutional Area Lodhi Road New Delhi – 110003
Programme Fee	Non-Residential Participants ₹ 18,300 /- + 18% GST

9. PAYMENT DETAILS

Programme fee inclusive of GST to be paid in advance and proof of payment to be attached along with application form.

- **ECS Payment Details:** Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- NPC'S PAN No: AAATN0402F, NPC'S GSTIN: 07AAATN0402F1Z8

As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, UT Administration.

- **NPC shall offer 10% discount on programme fee to organizations sponsoring 3-5 participants and 15% discount of programme fee to organizations sponsoring more than 5 participants.**

10. HOW TO APPLY

- Please apply in prescribed application format enclosed with this brochure. Nominations may be sent to the following address:

**The Training Coordinator
National Productivity Council
5-6 Institutional Area
Lodhi Road
New Delhi – 110003
Email Id: npctraining@npcindia.gov.in
Tel: 011-24607319**

- **Last date for Receiving of nominations: 18.12.2022**

11. GENERAL INSTRUCTIONS

- ❖ Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.
- ❖ Each participant should carry their ID cards and necessary letters / orders issued by their department for attending the training program.
- ❖ The Non Residential programme fee covers the professional fee towards training, lunch and refreshments during the training program. The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ NPC shall not bear any charges towards participants' to & fro travel from their residence / place of stay and the training program venue. All participants shall make their own arrangement to reach the venue on time as per the programme schedule.
- ❖ Participants are requested to assure their health and safety during the training period and NPC will not be liable for medical expenses incurred by the participants during the program.
- ❖ The participants shall be awarded Certificate of Participation on successful completion of programme.
- ❖ Any other terms and conditions apply as may be notified by NPC at any point of time.
- ❖ Referring to GST guidelines, you are requested to confirm the applicability of GST payment for your department.
- ❖ Participants are required to follow the necessary COVID protocols during training.



NATIONAL PRODUCTIVITY COUNCIL
5-6 Institutional Area, Lodhi Road, New Delhi – 110003
npctraining@npcindia.gov.in

APPLICATION FORM FOR NOMINATIONS

Title of Programme: How to conduct Energy Audit and Energy Accounting

Programme Code: TP/22-23/104

Programme Duration: 20th -22nd Dec 2022 Location: NPC, Delhi

Details of Nominated Participants:

S.No.	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for correspondence
1					
2					
3					
4					
5					

Details of Nominating Authority:

Name:

Designation:

Organization:

Address

Contact Number:

Email ID:

Signature

Details of Proof of payment of Programme fee (*RTGS / NEFT Details; Cheque, DD*):

Payment Particulars

- **ECS Payment Details:** Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265
- In case of ECS Payment, the payment details should be intimated accordingly along with UTR number
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- Programme Fees per Participant plus GST to be paid in advance
- PAN No: AAATN0402F, GSTIN: 07AAATN0402F1Z8

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National Productivity Council
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Government of India
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